



# Towngate Primary Academy



Parent Welcome Handbook



## A welcome from our Headteacher

I am so proud to welcome you to our wonderful school.

Situated in the market town of Ossett, Towngate Primary Academy is a school where children, core values and community sit at the heart of all we do. We are a primary school, catering for pupils aged 3-11 within our Nursery provision through to Year 6 and are proud to be part of Inspire Partnership Multi Academy Trust.

We believe that our children's time at primary school should be unforgettable, fulfilling and enriched with opportunities for our children to foster a love for life-long learning. We strongly believe our curriculum design moulds and supports our young people to become good citizens, who value the power of education and make positive contributions to the local and wider world in which we live.

We are so very proud of our children, our staff and our school and we look forward to forming a strong parent partnership very soon.

Mrs Annabel Berry  
Headteacher

Towngate Primary Academy



## Instilling core values, inspiring bright futures

At Towngate Primary Academy, we are committed to supporting every pupil to achieve their full potential. We are passionate about supporting our school community to follow our 'core four' values to ensure that we teach our children to:

→ show **compassion** towards others, including those of different backgrounds, beliefs and opinions;

→ take **ownership** for our own actions, attitudes and behaviours in order to become respectful and valued citizens in the wider world;

→ show **resilience** in all we do: persevering when challenges arise and managing difficult situations positively;

→ aim for **excellence** and strive for the highest standards in our learning, our attitudes and our contributions.

compassion



ownership



resilience



excellence



# What sets us apart?

## Everybody welcome, everybody equal



- A team of dedicated staff and Governors
- A warm and welcoming school and parent community
- An inclusive environment, where high expectations are set for all
- Breakfast and After School Club and Holiday Club provision
- A rich menu of sporting, arts, music and academic extra-curricular clubs
- Opportunities to learn outdoors through our Forest School and Muddy Mondays sessions
- Commitment to pupils' mental health and wellbeing
- A private school setting with extensive school grounds
- A curriculum derived upon the curious mind and first-hand experiences

## A place where mental health and wellbeing are a priority for all

At Towngate Primary Academy, we are committed to supporting the emotional health and wellbeing of our pupils and staff. We know that everyone experiences life challenges that can make us vulnerable and at times, anyone may need additional emotional support. We take the view that positive mental health is everybody's business and that we all have a role to play.

To do this we...

- Teach a PSHE (personal, social, health, economic) curriculum which is tailored around the needs of our children;
- Invest in our pastoral team to remain up to date with key training, support agencies and interventions to support pupils' mental health and wellbeing;
- Have trained a member of staff as our Towngate Mental Health First Aider who can signpost and support both pupils, parents and staff;
- Prioritise pupils' happiness and enjoyment for school;
- Promote both mental and physical wellness with our rich menu of extra-curricular activities.





## Celebrating differences, appreciating individuality

Each of us are unique and this is what sets us apart.

At Towngate, we believe that it is these differences which make us extraordinary.

Within our school, we celebrate and value the nine protected characteristics and work hard to ensure our curriculum reflects the diverse world in which we live. We strive to maintain an environment which values everyone's individuality: everybody is **welcome** within our school and it is our aim that people feel as though they **belong** within our school.

We seek opportunities to teach the children about their own heritage, using stimulus' and history from our local area, whilst also teaching the children about the diversity seen across the world. We teach the children to respect and show compassion for these differences and believe that it is our duty to equip pupils with the tolerance and understanding to appreciate others different to ourselves.

At Towngate, **everyone is welcome.**



## Safeguarding

Pupils' safety is paramount at Towngate Primary Academy. We follow a robust Safeguarding policy which ensures that pupils' welfare is first priority, both in and out of school. Safeguarding is a term which is broader than 'child protection' and relates to the action taken to promote the welfare of children and protect them from harm.

In school, we have a team of Designated Safeguarding Officers whose role it is to safeguard and promote the welfare of all pupils in our academy. They are:



Mrs Berry



Mrs Poole



Mrs Bateman



Miss Lowell



Mrs Johnson

Should you have **any** concern about any child, please contact one of our Safeguarding Officers by calling 01924 302865 or asking to speak to a DSL at the Academy Office.

## Uniform

Children are proud to wear the Towngate Primary uniform; wearing a uniform has many benefits such as giving a sense of belonging, equality and unity. Our uniform provider is 'The Box' which is located in Ossett Town centre.

Our children are asked to wear the following uniform:

- Navy blue jumper or cardigan
- White polo shirt/formal shirt ☐
- Grey or black trousers, skirt or pinafore dress ☐
- Blue and white check summer dresses ☐
- Black or grey socks for boys ☐
- Grey, black or white tights for girls or white socks ☐
- Black school shoes (not trainers)
- PE kit consists of trainers, black shorts and white round neck t-shirt, plain jogging bottoms and a plain jumper (outdoor only)
- Children are asked not to wear loose jewellery





## School Timings

### Breakfast Club:

Doors open from 7.30am via the Academy Hall

### Early Years

Pupils access the outdoor provision throughout the course of the day

#### Nursery

8.45am – 11.50am

12.30pm – 3.30pm

#### Reception

Doors open: 8.50am

Lunch: 12.15pm

### Key Stage One

#### Year 1 and Year 2

Doors open: 8.45am

Breaktime: 10.50am

Lunchtime: 12.15pm

Afternoon play: 2.15pm

School ends: 3.15pm

### Key Stage Two

#### Year 3 to Year 6

Doors open: 8.45am

Breaktime: 10.50am

Lunchtime: 12.15pm

School ends: 3.15pm

### After School Club:

We offer two options to parents choosing to use our After School Club Provision:

Option 1: 3.15pm – 4.30pm

Option 2: 3.15pm – 6.00pm

## Our Academy Office and Admissions Process

*We are delighted that you wish to join us...*

If you would like to apply for your child to attend our wonderful school, you will need to contact Wakefield Admissions in the first instance. They can be reached by phoning 01924 306052 or by emailing them on [admissions@wakefield.gov.uk](mailto:admissions@wakefield.gov.uk).

Admissions will then get in touch with us to check our capacity in each class, if we do have spaces to accommodate your child; Admissions will then send you an offer letter.

Once you have received your offer letter, you can then contact us and we can arrange a date for your child to start with us and we will give you all the information you need to join our school community.

For further guidance, call our academy office via: 01924 302865.



Towngate Primary Academy

Whitley Spring Road

Ossett

Wakefield

WF5 0QA

[www.towngate.ipmat.co.uk](http://www.towngate.ipmat.co.uk)



01924 302865



Email: [TGA-Enquiries@ipmat.co.uk](mailto:TGA-Enquiries@ipmat.co.uk)



Proud to be part of Inspire Partnership Multi Academy Trust